



Coastal Cleanup Day Conductor Internship

About ECOSLO: The Environmental Center of San Luis Obispo (ECOSLO) is a local non-profit organization dedicated to protecting and enhancing the natural environment through community-based action, advocacy, and education.

ECOSLO creates and supports resilient, healthy natural systems and lifestyles in San Luis Obispo County. We are committed to a sustainable future while working to improve the quality of life and economic vitality in our communities.

Through education, advocacy, and community building, ECOSLO acts to protect the natural environment and environmental health of the Central Coast. We support renewable energy, energy conservation and efficiency, sustainable agriculture, green building and the local economy to promote sustainable economic development, protection of agricultural lands and open space, social equity, environmental justice and protection of our natural environment.

About internship: ECOSLO is currently seeking 1 or 2 interns for Coastal Cleanup Day 2016, which is Saturday, September 17th, 2016. This role will be the main contact with CA Coastal Commission as well as local site captains for the 30+ cleanup locations on Coastal Cleanup Day. The intern(s) will develop business sponsorships, advertising and media efforts, volunteer recruitment and will perform overall project management for this event, as well as at least two other small beach cleanups.

This is an ideal position for someone who is outgoing, obsesses over event planning, enjoys and wants to protect our coast and waterways, and someone who is detail-oriented. This person will gain experience in environmental work and become involved with the San Luis Obispo community.

All internships are unpaid.

Internship requirements:

- Commitment of at minimum 9 months (January through September 2016)
- Ability to work 10-15 hours a week, typically between the hours of 10am and 4pm Tuesday through Thursday, with some remote work time available.
- All-day availability on Coastal Cleanup Day - Saturday, September 17th, 2016
- Availability for other cleanup day efforts throughout the year: Monday, January 18th (MLK day) and Saturday, April 24th
- Ability to work in an office environment and lift 25lbs

Qualifications:

- Computer literate (Microsoft Word & Excel, Gmail, Google Drive)
- Outgoing and friendly personality
- Comfortable with connecting and engaging sponsors, volunteers and community members, via phone, email and in-person
- Interest in planning a large-scale, community and fundraising event
- Ability to recruit sponsors and volunteers
- Detail-oriented
- Clear and concise writing and speaking skills
- Self-motivated
- Responsible and organized
- Able to handle general administrative assignments (answering phones, responding to emails, etc.)
- Reliable transportation

Preferred but not required skills:

- Familiarity with media outlets and social media sites. Experience in professional posting preferred.
- Preferred experience in Salesforce or a CRM

To apply, email your resume and cover letter describing your interest in the Coastal Cleanup Day internship position to: info@ecoslo.org